



## Fernbank Elementary Principal Advisory Council Meeting Minutes

Date: January 19, 2020  
Location: Microsoft TEAMS virtual meeting

### Attendees

- Joan Ray, Principal
- Steve Langdon
- Rod Eggleston
- Keegan Russo
- Lindsay Wolf
- Josh Bornstein
- Jaclyn Maldonado (non-voting)

Teacher representatives:

- Ruth Haas
- Catherine Muller/Corser
- Rebecca Vaughan

### Non-Attendees:

- Diana Shoemaker
- Barbara Christiansen

### 00 – Welcome

**Approval of Agenda:** 1<sup>st</sup> MOTION: Lindsay Wolf, 2<sup>nd</sup> MOTION: Keegan Russo; VOTE: 10 YES / 0 NO -  
**APPROVED**

### 01 – PAC

**Compliance checklist review:** The open compliance items are agenda and minutes postings and governance training. The outstanding agendas and minutes have been forwarded to Alicia Jacobs to update this week.

- **ACTION:** Continue to upload PAC agendas and minutes in a timely manner. Steve to forward a link to the online Governance Training for anyone that hasn't completed.

**PAC Member Replacement:** Diana Shoemaker's children are no longer enrolled at Fernbank and therefore she is not eligible to stay on the PAC. Per the PAC ByLaws, a replacement PAC member is to be nominated by Joan Ray and approved by majority vote of all PAC members. The replacement member will fill the position until the end of Diana Shoemaker's current term.

- **ACTION:** Joan Ray to review the voting from last September's elections for the highest vote receivers.

### 02 – Principal Report

**Back-To-School Update – Phase 2 and 3:** DCSD required teachers to return to the school building on January 4<sup>th</sup> unless they filed a Hardship Request. Those requests are scheduled to expire on February 3<sup>rd</sup> at which point, if the Hardship is not confirmed by DCSD, teachers are to return to the building to teach virtually from their classrooms. Regarding students, the current plan for students to return to the school building starting on January 19<sup>th</sup> was put on hold in the January Board meeting.

- Signage: Directional signage and handwashing signage has been installed throughout the school.

- PPE Supplies: We have 200 cloth masks and 5K disposable masks.
- HVAC Improvements and Air Purification: Fernbank Foundation has purchased 27 air purifiers to date with the goal to have one in each of the 36 classrooms prior to the return of students.
- Teacher Synchronous Teaching: Fernbank Foundation has purchased portable desks for teacher to help facilitate simultaneous teaching to both virtual and in-person students.
- Daily Schedule: The daily schedule was lengthened with the start of the semester to match the County's schedule and preview the schedule when both virtual and in-person students are taught simultaneously. Several PAC members shared that they are hearing that many parents are upset with the additional screen time.
  - **ACTION:** Steve Langdon to reach out to BriarVista and DHMS PACs to discuss and confirm topic on agenda for next Cluster Alliance Meeting 1/25.
- Return to School Survey: Of the 732 students, Fernbank received 570 responses from parents regarding the back-to-school survey. Approximately 60% noted that their children would remain virtual. Fernbank is preparing for approximately 50% of students returning to the building once the District moves to Phase 2.
  - **ACTION:** Fernbank to host virtual Town Hall prior to the return of students.

**CCRPI Scores:** No change; nothing to discuss.

**CSIP Review:** Joan Ray shared updated CSIP. All to review.

**Re-certification:** On schedule for March 8-10, and the current plan is that this will happen virtually.

### **03 – Students and Teachers**

**Virtual and In-Person MAP testing:** Winter MAP testing starts next week. As noted by DSCD, the Science and ELA portions of the test are to remain virtual, but Math and Reading sections are to be conducted in-person as these are to be utilized for Gifted and Magnet eligibility screening. Several PAC members and teachers noted that requiring in-person testing will create additional inequitable issues, specifically for families with health concerns requiring their students remain virtual. Additionally, going back to the school building will create additional anxieties for students preventing them from doing their best on the tests.

- **ACTION:** Steve Langdon to discuss with BriarVista and DHMA PACs and confirm topic for 1/25 Cluster Alliance Meeting.

**COGAT testing:** Complete.

**Illuminate Benchmark Testing:** No updates.

### **04 – DeKalb County School District / Region 2**

**Cross-Council Meeting:** The next Cross-Council meeting is scheduled to be held virtually on March 4<sup>th</sup>.

- **ACTION:** Steve Langdon to forward sign-up link to all. At least 1 Fernbank PAC member to sign-up.

**Druid Hills Cluster Alliance:** Next meeting is scheduled for 1/25. All are encouraged to attend virtual meeting.

**05 – Facility Items:** No updates.

### **06 – PTA:**

**Yearbook Photos:** PTA to distribute plan to get student class photos.

**Spring Clubs:** Online club sign-up is open.

**PTA positions:** PTA looking to fill current and future PTA open positions.